

Form No. AOC-4**Form for filing financial statement and other documents with the Registrar**

[Pursuant to section 137 of the Companies Act, 2013 and sub-rule (1) of Rule 12 of Companies (Accounts) Rules, 2014]



Form language

☒ English☐ Hindi

Refer instruction kit for filing the form

*All fields marked in * are mandatory*

Figures appearing in the e-Form should be entered in Absolute Rupees only. Figures should not be rounded off in any other unit like hundreds, thousands, lakhs, millions or crores

SEGMENT- I: GENERAL INFORMATION OF THE COMPANY AND PARTICULARS IN RESPECT OF BALANCE SHEET
Part A - General information of the Company

1 (a) *Corporate Identity Number (CIN)

(b) Authorised capital of the company as on the date of filing

(c) Number of members of the company as on the date of filing

2 (a) *Name of the company

(b) *Address of the registered office of the company

(c) *e-mail ID of the company

3 Financial year to which financial statements relates

*From (DD/MM/YYYY)

*To (DD/MM/YYYY)

4 (a) *Date of Board of directors' meeting in which financial statements are approved (DD/MM/YYYY)

(b) (i) *Nature of financial statements

(Provisional un-adopted Financial statements/Adopted Financial statements/Revised Financial statements u/s 130/Revised Financial statements u/s 131)

(ii) Nature of revision

(Financial statement/Directors' Report/Both)

(iii) Whether provisional financial statements filed earlier

☐ Yes

☐ No

☐ Not applicable

(iv) Whether adopted in adjourned AGM

☐ Yes

☐ No

☐ Not applicable

(v) Date of adjourned AGM in which financial statements were adopted (DD/MM/YYYY)

(vi) SRN of form INC-28

(vii) SRN of form AOC-4

(viii) Date of order of competent authority (DD/MM/YYYY)

Signatory Details

(c) Details of director(s), manager, secretary, CEO, CFO, Interim Resolution Professional (IRP), Resolution Professional (RP) or Liquidator, of the company who have signed the financial statements

Provide Director Identification number (DIN) in case of director, Managing Director and Income –tax permanent account number (Income-tax PAN) in case of manager, secretary, CEO, CFO, IRP, RP, liquidator

DIN or Income-tax PAN	Name	Designation	Date of signing of financial statements (DD/MM/YYYY)

5 (a) Date of Board of directors' meeting in which boards' report referred under section 134 was approved (DD/MM/YYYY)

(b) Details of director(s), IRP, RP, Liquidator who have signed the Boards' report

DIN/PAN	Name	Designation	Date of signing of Board's Report (DD/MM/YYYY)

6 *Date of signing of reports on the financial statements by the auditors (DD/MM/YYYY)

AGM Details

7 (a) * Whether annual general meeting (AGM) held

☐ Yes☐ No☐ Not applicable

(b) If yes, date of AGM (DD/MM/YYYY)

(c) Due date of AGM (DD/MM/YYYY)

(d) Whether any extension for AGM granted

Yes ☐No ☐

(e) SRN of GNL-1

(f) Due date of AGM after grant of extension (DD/MM/YYYY)

Subsidiary details

8 (a) *Whether the company is a subsidiary company as defined under clause (87) of section 2

Yes ☐No ☐

(b) CIN/any other registration number of the holding company, if applicable

(c) Name of the holding company

(d) Provision pursuant to which the company has become a subsidiary
(Section 2(87)(i)/Section 2(87)(ii))



- (e) *Whether the company has a subsidiary company as defined under clause (87) of section 2 or the company has an associate company, or a joint venture as defined under clause (6) of section 2

☐ Yes☐ No**Auditor Details**

9 *SRN of Form ADT-1

*Number of Auditors

(a) *Income-tax PAN of auditor or auditor's firm

(b) *Category of auditor

☐ Individual ☐ Auditor's firm

(c) *Membership number of auditor or auditor's firm's registration number

(d) *Name of the auditor or auditor's firm

(e) Address of the auditor or auditor's firm

*Address Line 1

Address Line 2

*Country

*Pin Code/Zip Code

*Area/Locality

*City

*District

*State/UT

(f) Details of the member signing for the above firm

(i) Name of the member

(ii) Membership number

General Information and Other Applicant Details

10 (a) *Type of Industry

Note: In case the type of industry is other than Banking or Power or Insurance or NBFC, then select Commercial and Industrial (C&I)

(Commercial & Industrial/Banking Company/Insurance Company/Power Company/Non-banking Financial Company (NBFC) registered with RBI)

(b) *Whether Schedule III of the Companies Act, 2013 is applicable

☐ Yes☐ No

11 *Whether consolidated financial statements required or not

☐ Yes☐ No

12 (a) *Whether company is maintaining books of account and other relevant books and papers in electronic form

☐ Yes☐ No

(b) Complete Postal Address of the Place of maintenance of computer servers (Storing Accounting Data)

Address Line 1	<input type="text"/>
Address Line 2	<input type="text"/>
Country	<input type="text"/> ▼
Pin Code/Zip Code	<input type="text"/>
Area/Locality	<input type="text"/> ▼
City	<input type="text"/>
District	<input type="text"/>
State/ UT	<input type="text"/>

(c) Particulars of the service provider (if any)

(i) Name of the service provider	<input type="text"/>
(ii) Internet protocol address of service provider	<input type="text"/>
(iii) Location of the service provider	<input type="text"/>
(iv) Whether books of account and other books and papers are maintained on cloud	<input type="radio"/> Yes <input type="radio"/> No
(v) Address as provided by the service provider	<input type="text"/>

I Part B - Balance Sheet**PART I — BALANCE SHEET**

	Particulars	Figures as at the end of (Current reporting period) (in Rs.) <input type="text"/> (DD/MM/YYYY)	Figures as at the end of (Previous reporting period) (in Rs.) <input type="text"/> (DD/MM/YYYY)	Reason for change in pre- filled figures of previous reporting period
I	EQUITY AND LIABILITIES			
(1)	Shareholders' Funds			
	(a) Share capital			
	(b) Reserves and surplus			
	(c) Money received against share warrants			
(2)	Share application money pending allotment			
(3)	Non - current liabilities			
	(a) Long term borrowings			
	(b) Deferred tax liabilities (net)			
	(c) Other long-term liabilities			
	(d) Long term provisions			
(4)	Current liabilities			
	(a) Short term borrowings			
	(b) Trade payables			
	(i) Total outstanding dues of			

	micro enterprises and small enterprises			
	(ii) Total outstanding dues of creditors other than micro enterprises and small enterprises			
	(c) Other current liabilities			
	(d) Short term provisions			
	Total			
II	ASSETS			
1	Non-current assets			
	(a) Property Plant and Equipment and Intangible Assets			
	(i) Property Plant and Equipment			
	(ii) Intangible assets			
	(iii) Capital work -in-progress			
	(iv) Intangible assets under development			
	(b) Non-current Investments			
	(c) Deferred tax assets (net)			
	(d) Long term loans and advances			
	(e) Other non-current assets			
2	Current assets			
	(a) Current Investments			
	(b) Inventories			
	(c) Trade receivables			
	(d) Cash and cash equivalents			
	(e) Short term loans and advances			
	(f) Other current assets			
	Total			

II Break-up of figures in Balance sheet (Amount in Rupees)**A Details of long term borrowings (unsecured)**

Particulars	Current reporting period	Previous reporting period	Reason for change in pre-filled figures of previous reporting period
1 Bonds/ debentures			
2 Term Loans			
a From banks			
b From other parties			
3 Deferred payment liabilities			
4 Deposits			
5 Loans and advances from related parties			
6 Long term maturities of financial lease obligations			
7 Other loans & advances			
Total long-term borrowings (unsecured)			
8 Out of above total, aggregate amount guaranteed by directors			

B Details of short-term borrowings (unsecured)

Particulars	Current reporting period	Previous reporting period	Reason for change in pre-filled figures of previous reporting period
1 Loans repayable on demand			
a From banks			
b From other parties			
2 Loans and advances from related parties			
3 Deposits			
4 Other loans and advances			
Total short-term borrowings (unsecured)			
5 Out of above total, aggregate amount guaranteed by directors			

C Details of long-term loans and advances (unsecured, considered good)

Particulars	Current reporting period	Previous reporting period	Reason for change in pre-filled figures of previous reporting period
1 Capital advances			
2 Loans and advances to other related parties			
3 Other loans and advances			
Total long term loan and advances			
4 Less: Provision/ allowance for bad and doubtful loans and advances			
a From related parties			
b From others			
5 Net long term loan and advances (unsecured, considered good)			
6 Loans and advances due by directors/ other officers of the company			

D Details of long-term loans and advances (doubtful)

Particulars	Current reporting period	Previous reporting period	Reason for change in pre-filled figures of previous reporting period
1 Capital advances			
2 Loans and advances to related parties			
3 Other loans and advances			
Total long term loan and advances			
4 Less : Provision/ allowance for bad and doubtful loans and advances			
a From related parties			
b From others			
5 Net long term loan and			

advances (doubtful)			
6 Loans and advances due by directors/ other officers of the company			

E Details of trade receivables

Particulars	Current reporting period	Previous reporting period	Reason for change in pre-filled figures of previous reporting period
1 Secured, considered good			
2 Unsecured, considered good			
3 Doubtful			
Total trade receivables			
4 Less: provision/ allowance for bad and doubtful debts			
5 Net trade receivables			
6 Debt due by (directors/ others officers of the company)			

III Financial parameters - Balance sheet items (Amount in Rupees) as on financial year end date

1	Amount of issue for contracts without payment received in cash during reporting period	
2	Share application money given	
3	Share application money given during the reporting period	
4	Share application money received during the reporting period	
5	Share application money received and due for refund	
6	Paid-up capital held by foreign company	%
7	Paid-up capital held by foreign holding and/ or through its subsidiaries	%
8	Number of shares bought back during the reporting period	
9	Deposits accepted or renewed during the reporting period	
10	Deposits matured and claimed but not paid during the reporting period	
11	Deposits matured and claimed but not paid	
12	Deposits matured, but not claimed	
13	Unclaimed matured debentures	
14	Debentures claimed but not paid	
15	Interest on deposits accrued and due but not paid	
16	Unpaid dividend	
17	Investment in subsidiary companies	
18	Investment in government companies	
19	Capital reserve	
20	Amount due for transfer to Investor Education and Protection Fund (IEPF)	
21	Inter-corporate deposits	
22	Gross value of transaction as per AS- 18 (if applicable)	
23	Capital subsidies or grants received from government authority(ies)	
24	Calls unpaid by directors	
25	Calls unpaid by others	
26	Forfeited shares (amount originally paid-up)	

27	Forfeited shares reissued	
28	Borrowing from foreign institutional agencies	
29	Borrowing from foreign companies	
30	Inter-corporate borrowings -secured	
31	Inter-corporate borrowings –unsecured	
32	Commercial Paper	
33	Conversion of warrants into equity shares during the reporting period	
34	Conversion of warrants into preference shares during the reporting period	
35	Conversion of warrants into debentures during the reporting period	
36	Warrants issued during the reporting period (In foreign currency)	
37	Warrants issued during the reporting period (In Rupees)	
38	Default in payment of short-term borrowings and interest thereon	
39	Default in payment of long-term borrowings and interest thereon	
40	Whether any operating lease has been converted to financial lease or vice-versa	<input type="radio"/> Yes <input type="radio"/> No
	Provide details of such conversions	
41	Net Worth of the company	
42	Number of shareholders to whom shares allotted under private placement during the reporting period	
43	Secured Loan	
44	Gross Property Plant and Equipment and Intangible Assets	
45	Depreciation and amortization	
46	Miscellaneous expenditure to the extent not written off or adjusted	
47	Unhedged Foreign Exchange Exposure	

IV Share capital raised during the reporting period (Amount in Rupees)

Particulars	Number of shares	Total Nominal Amount	Total Paid-up amount	Total premium
(i) Equity shares				
At the beginning of the year				
(a) Increase during the year				
i Public Issues				
ii Rights issue				
iii Bonus issue				
iv Private Placement/ Preferential allotment				
v ESOPs				
vi Sweat equity shares allotted				
vii Conversion of Preference share				
viii Conversion of Debentures				
ix GDRs/ADRs				
x Others, specify				
(b) Decrease during the year				
i Buy-back of shares				
ii Shares forfeited				
iii Reduction of share capital				
iv Others, specify				
(c) At the end of the year				
(ii) Preference shares				

At the beginning of the year				
(a) Increase during the year				
i Issues of shares				
ii Re-issue of forfeited shares				
iii Others, specify <div></div>				
(b) Decrease during the year				
i Redemption of shares				
ii Shares forfeited				
iii Reduction of share capital				
iv Others, specify <div></div>				
(c) At the end of the year				

V Details of Specified Bank Notes (SBN) held and transacted during the period from 8th November 2016, to 30th December 2016, as provided in the Table below :-

Particulars	SBNs	Other denomination notes	Total
1 Closing cash in hand as on 08.11.2016			
2 (+) Permitted receipts			
3 (-) Permitted payments			
4 (-) Amount deposited in Banks			
5 Closing cash in hand as on 30.12.2016			

VI Details related to cost records and cost audit

- 1 Whether maintenance of cost records by the company has been mandated under Companies (Cost Records and Audit) Rules, 2014 ☐ Yes ☐ No

If yes, Central Excise Tariff Act Heading in which the product/ service is covered

- 2 Whether audit of cost records of the company has been mandated under Rules specified in SN 1 ☐ Yes ☐ No

If yes, Central Excise Tariff Act Heading in which the product/ service is covered

SEGMENT II: INFORMATION AND PARTICULARS IN RESPECT OF PROFIT AND LOSS ACCOUNT

I Statement of Profit and Loss

	Particulars	Figures for the period (Current reporting period) From <div></div> (DD/MM/YYYY) To <div></div> (DD/MM/YYYY)	Figures for the period (Previous reporting period) From <div></div> (DD/MM/YYYY) To <div></div> (DD/MM/YYYY)	Reason for change in pre- filled figures of previous reporting period
(I)	Revenue from operations			
	Domestic turnover			
	(i) Sale of goods manufactured			
	(ii) Sale of goods traded			

	(iii) Sale or supply of services			
	Export turnover			
	(i) Sale of goods manufactured			
	(ii) Sale of goods traded			
	(iii) Sale or supply of services			
(II)	Other Income			
	(i) Dividend income			
	(ii) Interest income			
	(iii) Net gain/loss on sale of investments			
	(iv) Other non-operating income (net of expenses directly attributable to such income)			
(III)	Total Income (I+II)			
(IV)	Expenses			
	(a) Cost of materials consumed			
	(b) Purchases of stock in trade			
	(c) Changes in inventories of -Finished goods			
	-Work-in-progress			
	-Stock in trade			
	(d) Employee benefit expenses			
	(e) Managerial remuneration			
	(f) Payment to Auditors			
	(g) Insurance expenses			
	(h) Power and fuel			
	(i) Finance costs			
	(j) Depreciation and amortization expenses			
	(k) Other expenses			
	Total expenses			
(V)	Profit before exceptional and extraordinary items and tax (III-IV)			
(VI)	Exceptional items			
(VII)	Profit before extraordinary items and tax (V-VI)			
(VIII)	Extraordinary items			
(IX)	Profit before tax (VII-VIII)			
(X)	Tax Expense			
	(i) Current tax			
	(ii) Deferred tax			
(XI)	Profit/(Loss) for the period from continuing operations (IX-X)			
(XII)	Profit/(Loss) from discontinuing operations			
(XIII)	Tax expense of discontinuing operations			
(XIV)	Profit/ (Loss) from discontinuing operations (after tax) (XII-XIII)			
(XV)	Profit/(Loss) (XI+XIV)			
(XVI)	Earnings per equity share before extraordinary items			
	(i) Basic			
	(ii) Diluted			

(XVII)	Earnings per equity share after extraordinary items			
	(i) Basic			
	(ii) Diluted			

II Detailed Profit and Loss items (Amount in Rupees)

A Details of earning in foreign exchange

Particulars	Current reporting period	Previous reporting period	Reason for change in pre-filled figures of previous reporting period
1 Export of goods calculated on FOB basis			
2 Interest and dividend			
3 Royalty			
4 Know- how			
5 Professional and consultation fees			
6 Other income			
7 Total Earning in Foreign Exchange			

B Details of expenditure in foreign exchange

Particulars	Current reporting period	Previous reporting period	Reason for change in pre-filled figures of previous reporting period
1 Import of goods calculated on CIF basis			
(i) Raw material			
(ii) Component and spare parts			
(iii) Capital goods			
2 Expenditure on account of			
Royalty			
Know-how			
Professional and consultation fees			
Interest			
Other matters			
Dividend paid			
3 Total Expenditure in foreign exchange			

III Financial parameters - Profit and loss account items (Amount in Rupees) during the reporting period

1	Proposed Dividend		%
2	Earnings per share (in Rupees)		
	(a) Basic		
	(b) Diluted		
3	Income in foreign currency		
4	Expenditure in foreign currency		
5	Revenue subsidies or grants received from government authority(ies)		

6	Rent paid	
7	Consumption of stores and spare parts	
8	Gross value of the transaction with the related parties as per AS-18 (if applicable)	
9	Bad debts of related parties as per AS-18 (if applicable)	
10	Contribution made under sub-section (3) of section 182	

IV Details related to principal products or services of the company

*Total number of product/ services category(ies)

Product or service category code (ITC/ NPCS 4 digit code)	Description of the product or service category	Turnover of the product or service category (in Rupees)	Highest turnover contributing product or service code (ITC/ NPCS 8 digit code)	Description of the product or service	Turnover of highest contributing product or service (in Rupees)

Note - Please refer to 'Indian Trade Classification' based on harmonized commodity description and coding system issues by the ministry of Commerce & Industry for Product Codes and National Product Classification for Services (NPCS) for Services codes issued by Ministry of Statistics & Programme Implementation, Government of India.

SEGMENT III: DISCLOSURE ABOUT RELATED PARTY TRANSACTIONS

1 *Whether any transactions entered with related party?

☐ Yes

☐ No

SEGMENT IV: AUDITOR'S REPORT

I (a) In case of a government company, whether Comptroller and Auditor-General of India (CAG of India) has commented upon or supplemented the audit report under section 143 of the Companies Act, 2013

☐ Yes

☐ No

☐ Not applicable

(b) If yes, provide following details:-

S. No.	Provide details of comment(s) or supplement(s) received from CAG of India	Board of Director's reply(ies) on comments received from CAG of India
I		
II		

(c) Whether Comptroller and Auditor-General of India has conducted supplementary or test audit under section 143

☐ Yes

☐ No

II Whether the auditors have reported as to whether company had provided requisite disclosures in its financial statements as to holdings as well as dealings in Specified Bank Notes during the period from 8th November 2016, to 30th December 2016, and if so, whether these are in accordance with the books of accounts maintained by the company

☐ Yes

☐ No

SEGMENT-V REPORTING OF CORPORATE SOCIAL RESPONSIBILITY

1 CSR applicability pursuant to
(Section 135/Report for unspent CSR amount/Not applicable)

SEGMENT-VI MISCELLANEOUS

1 *Whether the Secretarial Audit is applicable ☐ Yes ☐ No

2 Whether secretarial audit report has been qualified or has any observation or other remarks ☐ Yes ☐ No

3 Number of observations made

4 Provide details of secretarial qualifications or observations or other remarks in secretarial audit report

5 Details of signatories of secretarial audit report

(a) Category of secretarial auditor

(b) Name of secretarial audit firm

(c) Firms registration number of secretarial audit firm

(d) Membership number of secretarial auditor

(e) Certificate of practice number of secretarial auditor

(f) Address of secretarial auditor

(g) Permanent account number of secretarial auditor or secretarial auditor's firm

(h) Date of signing secretarial audit report (DD/MM/YYYY)

Attachments

(a) *Copy of financial statements duly authenticated as per section 134 (including auditors' report and other documents)

(b) Supplementary or test audit report under section 143

(c) Details of comments of CAG of India

(d) Secretarial Audit Report

(e) Statement of the facts and reasons for not adopting the financial statement in the annual general meeting (AGM)

(f) Statement of the fact and reasons for not holding the AGM

(g) Optional attachment(s), if any

Declaration

I am authorised by the Board of Directors of the Company vide resolution number* dated* to sign this form and declare that all the requirements of Companies Act, 2013 and the rules made thereunder in respect of the subject matter of this form and matters incidental thereto have been complied with. I further declare that:

1 Whatever is stated in this form and in the attachments thereto is true, correct and complete and no information material to the subject matter of this form has been suppressed or concealed and is as per the original records maintained by the company.

2 All the required attachments have been completely and legibly attached to this form.

***To be digitally signed by**

DSC BOX

***Designation**

(Director/Manager/Secretary/CEO/CFO/Interim Resolution Professional (IRP)/ Resolution Professional (RP)/Liquidator)

***Director identification number of the director; or PAN of the manager or CEO or CFO or Interim Resolution Professional (IRP) or Resolution Professional (RP) or Liquidator; or Membership number of the secretary**

Certificate by Practicing Professional

I declare that I have been duly engaged for the purpose of certification of this form. It is hereby certified that I have gone through the provisions of the Companies Act, 2013 and Rules thereunder for the subject matter of this form and matters incidental thereto and I have verified the above particulars (including attachment(s)) from the original/certified records maintained by the Company/applicant which is subject matter of this form and found them to be true, correct and complete and no information material to this form has been suppressed. I further certify that:

1 The said records have been properly prepared, signed by the required officers of the Company and maintained as per the relevant provisions of the Companies Act, 2013 and were found to be in order.

2 All the required attachments have been completely and legibly attached to this form.

3 It is understood that I shall be liable for action under Section 448 of the Companies Act, 2013 for wrong certification, if any found at any stage.

To be digitally signed by

DSC BOX

- ☐ Chartered accountant (in whole-time practice) or
- ☐ Cost accountant (in whole-time practice) or
- ☐ Company secretary (in whole-time practice)

Whether associate or fellow:

- ☐ Associate ☐ Fellow

Membership number

Certificate of practice number

Save

Submit

Note: Attention is drawn to provisions of Section 448 and 449 of the Companies Act, 2013 which provide for punishment for false statement / certificate and punishment for false evidence respectively.

For Office use only:

eForm Service request number (SRN)

eForm filing date (DD/MM/YYYY)

This eForm is hereby registered

Digital signature of the authorising officer

DSC BOX

Date of signing (DD/MM/YYYY)

OR

This eForm has been taken on file maintained by the Registrar of Companies through electronic mode and on the basis of statement of correctness given by the company.