



**File No. Policy-02/1/2023-CL-V-MCA**  
**भारत सरकार /Government of India**  
**कॉर्पोरेट कार्य मंत्रालय /Ministry of Corporate Affairs**

5th Floor, 'A' Wing, Shastri Bhawan,  
Dr. Rajendra Prasad Road, New Delhi 110001  
Dated: 16.06.2025

To,

All Regional Directors,  
All Registrar of Companies.  
All Stakeholders.

**Subject: Relaxation of additional fees for filing of 13 e-forms during the period of transition from MCA21 V2 to V3 -reg.**

Sir/Madam,

This is to inform that in view of the transition of the MCA21 portal from Version 2 (V2) to Version 3 (V3) and to facilitate a smooth roll out of Annual filing and related e-forms in MCA-21 V3, the Ministry has scheduled a system migration phase during which e-Forms (as per Annexure) will be temporarily unavailable for filing from 18.06.2025 and 13.07.2025 (both dates inclusive).

2. Accordingly, to facilitate smooth filing experience for stakeholders, the competent authority has decided that, in cases where the due date (i.e., the last date for filing without additional fees) or resubmission date falls between 18.06.2025 and 31.07.2025 (both dates inclusive), filing of the said e-Forms shall be allowed without levying any additional fees up to 15.08.2025.
3. This issues with the approval of the Competent Authority.

Yours Faithfully,

(Dr. Amit Kumar)

Deputy Director

[dramit.kumar@gov.in](mailto:dramit.kumar@gov.in)

Copy to:

1. E Governance Cell and web content officer to place this circular on the Ministry's website.
2. Policy-02/1/2023-CL-V-MCA
3. Guard file.

**Annexure to the General Circular No. 01/2025 dated 16.06.2025**  
**File no. Policy-02/1/2023-CL-V-MCA**

**List of e-forms eligible for fee relaxation:**

<b>Sl. No.</b>	<b>Form ID</b>	<b>Description</b>
1	AOC-4	Form for filing financial statement and other documents with the Registrar
2	AOC-4 NBFC	For NBFCs filing financial statements
3	AOC-4 CFS	Consolidated financial statements
4	AOC-4 NBFC	CFS Consolidated financial statements for NBFCs
5	AOC-4 XBRL	Financial statement in XBRL format
6	MGT-7/MGT-7A	Annual Return
7	MGT-15	Report on Annual General Meeting
8	GNL-1	Application for extension of AGM
9	LEAP-1	Submission of Prospectus with the Registrar
10	ADT-1	Appointment of Auditor
11	ADT-3	Resignation by Auditor
12	CRA-2	Appointment of Cost Auditor
13	CRA-4	Cost Audit Report

Note: This relaxation is granted as a one-time measure in consideration of technical constraints during the system transition. Stakeholders are advised to complete necessary filings promptly once the relevant forms are made live on MCA21 V3.

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