

## Form No. MGT-7A

### Abridged Annual Return for OPCs and Small Companies

[Pursuant to sub-section (1) of section 92 of the Companies Act, 2013 and sub-rule (1) of rule 11 of the Companies (Management and Administration) Rules, 2014]



Form language



English



Hindi

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## I REGISTRATION AND OTHER DETAILS

i \*Corporate Identity Number (CIN)

ii (a) \*Financial year for which the annual return is being filed (From date) (DD/MM/YYYY)

(b) \*Financial year for which the annual return is being filed (To date) (DD/MM/YYYY)

(c) \*Type of Annual filing

☐ Original ☐ Revised

(d) SRN of MGT-7A/ MGT-7 filed earlier for the same financial years

iii

Particulars	As on filing date	As on the financial year end date
Name of the company		
Registered office address		
Latitude details		
Longitude details		

(a) \*Photograph of the registered office of the Company showing external building and name prominently visible

Max 2 MB

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(b) \*Permanent Account Number (PAN) of the company

(c) \*e-mail ID of the company

(d) \*Telephone number with STD code

(e) Website

iv \*Date of Incorporation (DD/MM/YYYY)

v (a) \*Class of Company (as on the financial year end date)

(Private company/One Person Company)

(b) \*Category of the Company (as on the financial year end date)

(Company limited by shares/Company limited by guarantee/Unlimited company)

(c) \*Sub-category of the Company (as on the financial year end date)

(Indian Non-Government company/Union Government Company/State Government Company/  
Guarantee and association company/Subsidiary of Foreign Company)

vi \*Whether the form is filed for

☐ OPC ☐ Small Company

vii \*Whether company is having share capital (as on the financial year end date)

☐ Yes ☐ No

viii (a) Whether Annual General Meeting (AGM) held (not applicable in case of OPC)

☐ Yes ☐ No

(b) If yes, date of AGM (DD/MM/YYYY)

(c) Due date of AGM (DD/MM/YYYY)

(d) Whether any extension for AGM granted

☐ Yes ☐ No

(e) If yes, provide the Service Request Number (SRN) of the GNL-1 application form filed for extension

(f) Extended due date of AGM after grant of extension (DD/MM/YYYY)

(g) Specify the reasons for not holding the same

## II PRINCIPAL BUSINESS ACTIVITIES OF THE COMPANY

i \*Number of business activities

S. No.	Main Activity group code	Description of Main Activity group	Business Activity Code	Description of Business Activity	% of turnover of the company

## III PARTICULARS OF ASSOCIATE COMPANIES (INCLUDING JOINT VENTURES) (not applicable for OPC)

i \*No. of Companies for which information is to be given

S. No.	CIN /FCRN	Other registration number	Name of the company	Associate/Joint Venture	% of shares held

**IV SHARE CAPITAL, DEBENTURES AND OTHER SECURITIES OF THE COMPANY****i SHARE CAPITAL****(a) Equity share capital**

Particulars	Authorized Capital	Issued capital	Subscribed capital	Paid Up capital
Total number of equity shares				
Total amount of equity shares (in rupees)				

Number of classes

Class of shares	Authorized Capital	Issued capital	Subscribed Capital	Paid Up capital
<input type="text"/>				
Number of equity shares				
Nominal value per share (in rupees)				
Total amount of equity shares (in rupees )				

**(b) Preference share capital**

Particulars	Authorized Capital	Issued capital	Subscribed capital	Paid Up capital
Total number of preference shares				
Total amount of preference shares (in rupees)				

Number of classes

Class of shares	Authorized Capital	Issued capital	Subscribed Capital	Paid Up capital
<input type="text"/>				
Number of preference shares				
Nominal value per share (in rupees)				
Total amount of preference shares (in rupees )				

**(c) Unclassified share capital (not applicable for OPC)**

Particulars	Authorized Capital
Total amount of unclassified shares	

**(d) Break-up of paid-up share capital (not applicable for OPC)**

Particulars	Number of shares	Total Nominal Amount	Total Paid-up amount	Total premium
<b>(i) Equity shares</b>				
<b>At the beginning of the year</b>				
<b>Increase during the year</b>				
i Rights issue				
ii Bonus issue				
iii Private Placement/ Preferential allotment				
iv ESOPs				
v Sweat equity shares allotted				
vi Conversion of Preference share				
vii Conversion of Debentures				
viii Others, specify <input type="text"/>				
<b>Decrease during the year</b>				
i Buy-back of shares				
ii Shares forfeited				
iii Reduction of share capital				
iv Others, specify <input type="text"/>				
<b>At the end of the year</b>				
<b>(ii) Preference shares</b>				
<b>At the beginning of the year</b>				
<b>Increase during the year</b>				
i Issues of shares				
ii Re-issue of forfeited shares				
iii Others, specify <input type="text"/>				
<b>Decrease during the year</b>				
i Redemption of shares				
ii Shares forfeited				
iii Reduction of share capital				
iv Others, specify <input type="text"/>				
<b>At the end of the year</b>				

ii Details of shares/Debentures Transfers since closure date of last financial year (or in the case of the first return at any time since the incorporation of the company) (not applicable for OPC)

☐ Nil

Number of transfers

Attachments:

1. Details of shares/Debentures Transfers

Max 2 MB

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iii Debentures (Outstanding as at the end of financial year)

(a) Non-convertible debentures

\*Number of classes

Classes of non-convertible debentures	Number of units	Nominal value per unit	Total value (Outstanding at the end of the year)
Total			

Classes of non-convertible debentures	Outstanding as at the beginning of the year	Increase during the year	Decrease during the year	Outstanding as at the end of the year
Total				

(b) Partly convertible debentures

\*Number of classes

Classes of partly convertible debentures	Number of units	Nominal value per unit	Total value (Outstanding at the end of the year)
Total			

Classes of partly convertible debentures	Outstanding as at the beginning of the year	Increase during the year	Decrease during the year	Outstanding as at the end of the year
Total				

(c) Fully convertible debentures

\*Number of classes

Classes of fully convertible debentures	Number of units	Nominal value per unit	Total value (Outstanding at the end of the year)
<b>Total</b>			

Classes of fully convertible debentures	Outstanding as at the beginning of the year	Increase during the year	Decrease during the year	Outstanding as at the end of the year
<b>Total</b>				

iv Securities (other than shares and debentures) (not applicable for OPC)

Type of Securities	Number of Securities	Nominal Value of each Unit	Total Nominal Value	Paid up Value of each Unit	Total Paid up Value
<b>Total</b>					

#### V Turnover and net worth of the company (as defined in the Companies Act, 2013)

i \*Turnover

ii \* Net worth of the Company

#### VI SHARE HOLDING PATTERN

A Promoters (not applicable for OPC)

S. No	Category	Equity		Preference	
		Number of shares	Percentage	Number of shares	Percentage
1	Individual/Hindu Undivided Family				
	(i) Indian				
	(ii) Non-resident Indian (NRI)				
	(iii) Foreign national (other than NRI)				
2	Government				
	(i) Central Government				
	(ii) State Government				
	(iii) Government companies				
3	Insurance companies				
4	Banks				
5	Financial institutions				

6	Foreign institutional investors				
7	Mutual funds				
8	Venture capital				
9	Body corporate (not mentioned above)				
10	Others <input type="text"/>				
	<b>Total</b>				

Total number of shareholders (promoters)

**B Other than promoters (not applicable for OPC)**

S. No	Category	Equity		Preference	
		Number of shares	Percentage	Number of shares	Percentage
1	Individual/Hindu Undivided Family				
	(i) Indian				
	(ii) Non-resident Indian (NRI)				
	(iii) Foreign national (other than NRI)				
2	Government				
	(i) Central Government				
	(ii) State Government				
	(iii) Government companies				
3	Insurance companies				
4	Banks				
5	Financial institutions				
6	Foreign institutional investors				
7	Mutual funds				
8	Venture capital				
9	Body corporate (not mentioned above)				
10	Others <input type="text"/>				
	<b>Total</b>				

Total number of shareholders (other than promoters)

Total number of shareholders (Promoters + Other than promoters)

Breakup of total number of shareholders (Promoters + Other than promoters)

Sl. No	Category	
1	Individual - Female	
2	Individual - Male	
3	Individual - Transgender	
4	Other than individuals	
	<b>Total</b>	



**VII NUMBER OF PROMOTERS, MEMBERS, DEBENTURE HOLDERS****[Details of Promoters, Members (other than promoters), Debenture holders]**

Details	At the beginning of the year	At the end of the year
Promoters		
Members (other than promoters)		
Debenture holders		

**VIII MEETINGS OF MEMBERS/CLASS OF MEMBERS/ BOARD/COMMITTEES OF THE BOARD OF DIRECTORS****A MEMBERS/CLASS /REQUISITIONED/NCLT/COURT CONVENED MEETINGS (not applicable for OPC)**

\*Number of meetings held

Type of meeting	Date of meeting (DD/MM/YYYY)	Total Number of Members entitled to attend meeting	Attendance	
			Number of members attended	% of total shareholding

**B BOARD MEETINGS (not applicable for OPC)**

\*Number of meetings held

S.No.	Date of meeting (DD/MM/YYYY)	Total Number of directors associated as on the date of meeting	Attendance	
			Number of directors attended	% of attendance
1				
2				

**C ATTENDANCE OF DIRECTORS (not applicable for OPC)**

S. N o.	DIN	Name of the Director	Board Meetings			Whether attended AGM held on <input type="text"/> (Y/N/NA)
			Number of Meetings which director was entitled to attend	Number of Meetings attended	% of attendance	
1						
2						

**IX REMUNERATION OF DIRECTORS**
☐ Nil

 A \*Number of Managing Director, Whole-time Directors and/or Manager  
 whose remuneration details to be entered

S. No.	Name	Designation	Gross salary	Commission	Stock Option/ Sweat equity	Others	Total amount
1							
	Total						

B \*Number of other directors whose remuneration details to be entered

S. No.	Name	Designation	Gross salary	Commission	Stock Option/ Sweat equity	Others	Total amount
1							
	<b>Total</b>						

**X MATTERS RELATED TO CERTIFICATION OF COMPLIANCES AND DISCLOSURES**

A \*Whether the company has made compliances and disclosures in respect of applicable provisions of the Companies Act, 2013 during the year

☐ Yes☐ No

B If No, give reasons/observations

**XI PENALTY AND PUNISHMENT – DETAILS THEREOF**A \*DETAILS OF PENALTIES / PUNISHMENT IMPOSED ON COMPANY/  
DIRECTORS/OFFICERS☐ Nil

Name of the company/ directors/ officers	Name of the court/ concerned Authority	Date of Order (DD/MM/YYYY)	Name of the Act and section under which penalized / punished	Details of penalty/ punishment	Details of appeal (if any) including present status

B \*DETAILS OF COMPOUNDING OF OFFENCES

☐ Nil

Name of the company/ directors/ officers	Name of the court/ concerned Authority	Date of Order (DD/MM/YYYY)	Name of the Act and section under which offence committed	Particulars of offence	Amount of compounding (in rupees)

**XII Details of Shareholder / Debenture holder**

Number of shareholder/ debenture holder

**XIII Attachments**(a) List of share holders, debenture holders  
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(b) Optional Attachment(s), if any

Max 2 MB

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\* (a) DIN/PAN/Membership number of Designated Person

\* (b) Name of the Designated Person

**Declaration**I am authorized by the Board of Directors of the Company vide resolution number\*  
dated\*(DD/MM/YYYY) to sign this form and declare that all the requirements of Companies Act,  
2013

and the rules made thereunder in respect of the subject matter of this form and matters incidental thereto have been complied with. I further declare that:

- 1 Whatever is stated in this form and in the attachments thereto is true, correct and complete and no information material to the subject matter of this form has been suppressed or concealed and is as per the original records maintained by the company.
- 2 All the required attachments have been completely and legibly attached to this form.

**\*To be digitally signed by**[DSC BOX](#)

\*Designation

(Director /Liquidator/ Interim Resolution Professional (IRP)/Resolution Professional (RP)/Company secretary)

\*DIN of the Director; or PAN of the Interim Resolution  
Professional (IRP) or Resolution Professional (RP) or Liquidator or  
Membership number of the company secretary

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**Note: Attention is drawn to provisions of Section 447, 448 and 449 of the Companies Act, 2013 which provide for punishment for fraud, punishment for false statement/certificate and punishment for false evidence respectively.**

***For office use only:***

eForm Service request number (SRN)

eForm filing date (DD/MM/YYYY)

**This eForm has been taken on file maintained by the Registrar of Companies through electronic mode and on the basis of statement of correctness given by the company**