

**FORM D**

[See rule 10(1)]

**NOTICE TO CREDITOR**

*[Under rule 10 of the Insolvency and Bankruptcy (Application to Adjudicating Authority for Bankruptcy Process for Personal Guarantors to Corporate Debtors) Rules, 2019]*

To

[Name and address of creditor]

From

[Adjudicating Authority]

Notice is hereby given that the *[Debt Recovery Tribunal/National Company Law Tribunal in case of bankrupt under section 60 of the Code]* has ordered the commencement of a bankruptcy process against the *[title and full name of bankrupt]* residing at *[last known address of the bankrupt]* on *[bankruptcy commencement date]*.

You have been mentioned as a creditor of the bankrupt as per the documents submitted in the application for the bankruptcy process. You are hereby called upon to submit a claim with proof of the debt due to you on or before *[insert the date falling seven days from date of issue of public announcement]* to the bankruptcy trustee at *[address]*.

The last date for submission of claims shall be *[date]*. You may submit your claim through electronic means, or by hand or registered post or speed post or courier.

Additional details of the bankruptcy trustee: *[Name, last known address, e-mail address, phone number and the registration number of the bankruptcy trustee]*

**Note:** Submission of false or misleading claims with proof shall attract penalties or imprisonment in accordance with the provisions of the Insolvency and Bankruptcy Code, 2016 and any other applicable laws.

Date and Place:

**FORM E**

[See rule 11]

**STATEMENT OF FINANCIAL POSITION OF BANKRUPT**

*[Under rule 11 of the Insolvency and Bankruptcy (Application to Adjudicating Authority for Bankruptcy Process for Personal Guarantors to Corporate Debtors) Rules, 2019]*

**Part I**

RELEVANT PARTICULARS				
1.	Full name of bankrupt			
2.	Address	Present	Permanent	Business
3.	Bank account details (Joint and Several)	Account Number	IFSC Code	Name of Bank and Bank Branch

4.	List of assets of bankrupt and immediate family as on the application date for the previous three years. <b>Note:</b> this will include all assets of bankrupt, irrespective of them being excluded assets. Please mention the assets which may be excluded assets.	Immovable property	Description	Estimated value	Excluded asset or not
		Movable property	Description	Estimated value	Excluded asset or not
		Vehicles			
		Shares in listed companies			
		Shares in other companies			
		Life insurance policy			
		Jewellery			
		Pension policy			
		Investment in mutual funds			
		Investment in other funds			
		Investment in partnerships and other business concerns			
		Any other property not covered above			
5.	The following information is required in relation to the guarantee given by the guarantor:				
i.	Name of corporate debtor for which guarantee is given				
ii.	Any current or past position held in the corporate debtor				
iii.	Whether corporate debtor is an associate				
iv.	Any securities held in corporate debtor for whom guarantee is given				

6.	Name and address of person resident in India authorised to accept the service of process on bankrupt's behalf (if applicable)	
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**Part II**

<b>FINANCIAL INFORMATION</b>		
1.	Statement of assets and liabilities for the previous three years	
2.	Secured and unsecured debts, with complete details of the creditors including name and postal address, the total amount due, amount in default and details of the security, for the previous three years	
3.	Details of the debts owed to associates of the bankrupt, for the previous three years	
4.	Details of guarantees given in relation to any of the debts of the guarantor, and if any of the guarantors is an associate of the guarantor	
5.	Details of the business owned by the bankrupt, or of the firm in which the bankrupt is a partner, as the case may be, for the previous three years, if applicable	
6.	Details of the wealth tax statements filed by the bankrupt, if any, for the previous five years.	
7.	Details of trusts held by bankrupt and/or immediate family of bankrupt	
8.	Any other relevant information	

**FORM F****[See rule 12(1)]****CLAIM WITH PROOF BY A CREDITOR**

*[Under rule 12 of the Insolvency and Bankruptcy (Application to Adjudicating Authority for Bankruptcy Process for Personal Guarantors to Corporate Debtors) Rules, 2019]*

[Date]

To

The Bankruptcy Trustee

[Name of the Bankruptcy Trustee]

[Address as set out in public notice]

From

[Name and address of the creditor]

**Subject:** Submission of claims with proof.

Madam/Sir,

[Name of the creditor], hereby submits this proof of claim in respect of the bankruptcy process in the case of [name of bankrupt]. The details for the same are set out below: