



भारतीय प्रतिभूति और विनियम बोर्ड

Securities and Exchange Board of India

CIRCULAR

CIR/CFD/CMD/8/2015

November 4, 2015

To

All Listed Entities

All the Recognised Stock Exchanges

Dear Sir/Madam,

Sub: Format for Voting Results

1. Regulation 44(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (hereinafter referred to as "Listing Regulations"), has prescribed that the listed entity shall submit to the stock exchange, within forty eight hours of conclusion of its General Meeting, details regarding the voting results in the format specified by the Board.
2. Accordingly, a format for voting results to be furnished by the listed entities is being specified under **Annexure I**.
3. The Stock Exchanges are advised to bring the provisions of this circular to the notice of listed entities and also to disseminate the same on its website. This circular shall come into force with effect from December 01, 2015.
4. This circular is issued in exercise of the powers conferred under Regulation 44(3) read with Regulation 101(2) of Listing Regulations.
5. This circular is available on SEBI website at www.sebi.gov.in under the categories "Legal Framework" and "Continuous Disclosure Requirements".

Yours faithfully,

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Annexure I

Format for Voting Results

Date of the AGM/EGM	
Total number of shareholders on record date	
No. of shareholders present in the meeting either in person or through proxy: Promoters and Promoter Group: Public:	
No. of Shareholders attended the meeting through Video Conferencing Promoters and Promoter Group: Public	

Agenda- wise disclosure (to be disclosed separately for each agenda item)

Resolution required: (Ordinary/ Special)									
Whether promoter/ promoter group are interested in the agenda/resolution?									
Category	Mode of Voting	No. of shares held	No. of votes polled	% of Votes on Polled outstanding shares	No. of Votes – in favour	No. of Votes – against	% of Votes in favour on votes polled	% of Votes against on votes polled	
		(1)	(2)	(3)=[(2)/(1)]* 100	(4)	(5)	(6)=[(4)/(2)]*100	(7)=[(5)/(2)]*100	
Promoter and Promoter Group	E-Voting								
	Poll								
	Postal Ballot (if applicable)								
	Total								
Public-Institutions	E-Voting								
	Poll								
	Postal Ballot (if applicable)								
	Total								
Public-Non Institutions	E-Voting								
	Poll								
	Postal Ballot (if applicable)								
	Total								
Total									