

# FORM NO. MGT-15

[Pursuant to section 121(1) of the Companies Act, 2013 and Rule 31(2) of Companies (Management and Administration) Rules, 2014]



Form for filing Report on Annual General Meeting

Form language ☒ English ☐ Hindi

Refer the instruction kit for filing the form.

1. (a) \* Corporate identity number (CIN) of company

Pre-fill

(b) Global location number (GLN) of company

2. (a) Name of the company

(b) Registered office address

(c) E-mail id

3. Details of the meeting

(i) \* Date of the Annual General Meeting

(ii) Day of AGM

(iii) \* Start time of AGM

\* End time of AGM

(iv) \* Venue of the Annual General Meeting

(v) \* Whether chairman of the meeting appointed

☐ Yes

☐ No

(vi) \* Name of the chairman

(vii) \* Number of members attended the meeting

(viii) \* Whether the requisite quorum is present

☐ Yes

☐ No

(ix) \* Business transacted at the meeting and result thereof

(x) \* Particulars with respect to any adjournment of meeting and change in venue

(xi) \* Particulars with respect to postponement of meeting and change in venue

(xii) Any other points relevant for inclusion in the Report

4. Fair summary of proceedings of the meeting.

5. Confirmed that the meeting was called, convened, held and conducted as per the provisions of the Act, the rules and secretarial standards made thereunder.

#### Attachments

1. Optional attachment(s) - if any

Attach

List of Attachments

Remove Attachment

#### Declaration

To the best of my knowledge and belief, the information given in this form and its attachments is correct and complete

To be digitally signed by the Chairman

OR

To be digitally signed by

Designation

DIN of the director, or DIN or PAN of the manager or CEO or CFO, or membership number of the company secretary

**Note: Attention is drawn to provisions of Section 448 and 449 which provide for punishment for false statement / certificate and punishment for false evidence respectively.**

Modify

Check Form

Prescribing

Submit

This eForm has been taken on file maintained by the registrar of companies through electronic mode and on the basis of statement of correctness given by the filing company.