

FORM NO. NCLT. 12
(see rule 45)
Memorandum of appearance

To
The Registrar,
National Company Law Tribunal, Bench,
In the matter of Petitioner.

V.
.....Respondent
(C.P. NO.of 20.....)

Sir,

Please take notice that I, AB, Company Secretary in practice/ practising Chartered Accountant/ practising Cost Accountant, duly authorised to enter appearance, and do hereby enter appearance, on behalf of petitioner/ opposite party/ Registrar/ Regional Director/ Government of in the above-mentioned petition.

*A copy of the resolution passed by the Board of Directors authorising me to enter appearance and to act for every purpose connected with the proceedings for the said party is enclosed, duly signed by me for identification.

Yours sincerely,

Dated day of

Address:

Enclosure: as aforesaid

Tele No.: