

# FORM NO. AOC-5

[Pursuant to first proviso to sub-section (1) of section 128 of the Companies Act, 2013 and Rule 2A of Companies(Accounts) Rules, 2014]



## Notice of address at which books of account are to be maintained

Form language ☒ English ☐ Hindi

Refer the instruction kit for filing the form.

1.(a) \* Corporate identity number (CIN) of company

Pre-Fill

(b) Global location number (GLN) of company

2.(a) Name of the company

(b) Address of  
Registered office  
of the company

3. \* Date of board resolution wherein a decision regarding address at which books of account are to be maintained has been taken  (DD/MM/YYYY)

4. Address at which the books of account are to be maintained

(a) \* Address

Line I

Line II

(b) \* City

(c) \* State

(d) Country

(e) \* Pincode

5. Details pertaining to police station under whose jurisdiction the place of the address at which the books of account are to be maintained falls

(a) \* Police station name

(b) \* Address

Line I

Line II

(c) \* City

(d) State

(e) Country

(f) \* Pincode

Attachments

1. \* Copy of board resolution

Attach

2. Optional attachment(s) - if any

Attach

List of attachments

Remove attachment

### Declaration

I am authorized by the Board of Directors of the Company vide \* resolution number   
\* dated  to sign this form and declare that all the requirements of Companies Act, 2013 and the rules made thereunder in respect of the subject matter of this form and matters incidental thereto have been complied with. I also declare that all the information given herein above is true, correct and complete including the attachments to this form and nothing material has been suppressed.

\* To be digitally signed by

\* Designation

\* Director identification number of the director or  
membership number of the company secretary or  
DIN/ PAN of Manager or CEO or CFO

Note: Attention is drawn to provisions of Section 448 and 449 which provide for punishment for false statement / certificate and punishment for false evidence respectively.

Modify

Check Form

Prescrutiny

Submit

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#### For office use only:

eForm Service Request number

E-form filing date....

(DD/MM/YYYY)

This e-form is hereby registered

Digital signature of the authorizing officer

Confirm Submission

Date of signing

(DD/MM/YYYY)