

PAN of the liquidator; DIN or Income-tax PAN of manager or CEO or CFO; or membership number of Company secretary;

**Note: Attention is also drawn to provisions of Section 448 and 449 which provide for punishment for false statement and punishment for false evidence respectively**





For office use only:

eForm Service request number (SRN)

eForm filing date

(DD/MM/YYYY)

This e-Form is hereby registered

Digital signature of the authorising officer

Date of signing

(DD/MM/YYYY)

### Form No. MGT 15 :

#### Form for filing Report on Annual General Meeting

Pursuant to section 121(1) of the Companies Act, 2013 and Rule 31(2) of Companies (Management and Administration) Rules, 2014

1. (a) CIN \_\_\_\_\_ Prefill  
(b) GLN \_\_\_\_\_
2. (a) Name of the company \_\_\_\_\_  
(b) Registered office address \_\_\_\_\_  
(c) E-mail id \_\_\_\_\_
3. Details of the meeting:
  - (i) day, date, hour of the annual general meeting: \_\_\_\_\_;
  - (ii) venue of the annual general meeting: \_\_\_\_\_;
  - (iii) whether chairman of the meeting appointed: \_\_\_\_\_;
  - (iv) number of members attending the meeting: \_\_\_\_\_;
  - (v) whether the requisite quorum is present: \_\_\_\_\_;
  - (vi) business transacted at the meeting and result thereof: \_\_\_\_\_;
  - (vii) Particulars with respect to any adjournment of meeting and change in venue: \_\_\_\_\_;
  - (viii) Particulars with respect of postponement of meeting and change in venue; and \_\_\_\_\_;
  - (ix) Any other points relevant for inclusion in the Report. \_\_\_\_\_.
4. Fair summary of proceedings of the meeting. \_\_\_\_\_
5. Confirmed that the meeting was called, convened, held and conducted as per the provisions of the Act, the rules and secretarial standards made thereunder.

Signed and dated by Chairman of the meeting :

In case of inability of chairman to sign, by any two directors of the company, one of whom shall be managing director, if there is one and company secretary of the company.

[ F. No. 01/34/2013 CL-V ]

RENUKA KUMAR, Jt. Secy.