

ANNEXURE

FORM NO. FC-1

[Pursuant to section 380(1) (h) of the Companies Act 2013, and rule 3(3) of Companies (Registration of Foreign Companies) Rules, 2014]



सत्यमेव जयते

Information to be filed by foreign company

Form language o English o Hindi

Refer the Instruction kit for filling the form.

1. *Name of the foreign company
2. (a) *ISO code of the country where the foreign company is registered
- (b) Name of Country
- (c) Registration number or GLN
3. Full address of registered or principal office of foreign company

*Line I
 Line II
 *City
 *State
 *Country *Pin code
 *Telephone number with ISD Code
 Fax number with ISD Code
 *email Id of the foreign company
4. (a) *Date of establishment of principal place of business in India
- (b) *Type of office
- If others, then provide details
- (c) Address of the principal place of business in India

*Line I
 Line II
 *City
 *State *Pin code
 *Telephone number
 Fax number
 *email id
- (d) *Main division of business activity to be carried out in India
- (based on relevant sub class and description given in NIC-2004)
- Description of the main division

5. Details of other places of business in India (if any)

Number of such other places of business in India

I. (i) *Date of establishment

(ii) *Type of office

If others, specify

(iii) Address

*Line I

Line II

*City

*State

*Pin code

*Telephone number

Fax number

*email id

(iv) *Business activities to be carried out at such place

6. Particulars of place(s) of business in India established on any earlier occasion(s) other than above (if any)

Number of such places

I. (i) *Date of establishment

(ii) *Type of office

If others, specify

(iii) Address

*Line I

Line II

*City

*State

*Pin code

*Telephone number

Fax number

*email id

(iv) *Business activities to be carried out at such place

(v) (a) *Date of closure of such place of business

(b) *Foreign company registration number of such place

7. Details of the one or more person(s) resident in India and authorized to accept on behalf of the foreign company service of process and any notices or other documents required to be served on the foreign company-

*Number of persons authorized

Particulars of the authorized person

Director Identification Number (if any)

Pre-fill

*Income tax Permanent Account number (Income-tax PAN)

*Name of the person resident in India authorized to accept on behalf of foreign company

*O Father's Name o Mother's Name o Spouse's name

*Designation

Membership number (In case of Secretary)

*Nationality

*Date of Birth

If the present nationality is not the nationality of origin, then specify the nationality of origin

Number of the passports

Passport number

Date of issue

Issue country

*Occupation type O Self Employed O Professional O Homemaker O Student O Serviceman

Area of Occupation

If others selected, specify

Permanent Address

*Line I

Line II

*City

*State/Union Territory

*Pin code

*ISO Country code

Country

*Phone

Fax

*email ID

*Whether present address is same as the permanent address ☐ Yes ☐ No (Radio button)

Present Address

*Line I

Line II

*City

*State/Union Territory

*Pin code

*ISO Country code

Country

*Phone

Fax

*Whether the person authorised has been appointed through power of attorney or by passing the resolution

☐ Power of attorney ☐ Resolution

8. Details of the permission obtained from any Authority

Number of authority from whom approvals taken

i) *Name of the Authority

ii) *Date of obtaining the approval order

iii) *Order number

iv) Period of validity of such permission, if any

v) *Permission obtained for

vi) Brief particulars of terms and conditions subject to which such permission is given, if any

vii) Other details, if any

9. (i) *Whether the parent company is in operation at the time of making this application o Yes o No
 (ii) *Whether there is any winding up proceedings is pending against the parent company o Yes o No

If yes, mention

10. Details of subsidiary, holding or associate companies in India of the foreign company or of any subsidiary or holding company of such foreign company or of any firm in India in which such foreign company or its holding or subsidiary company is a partner:

*Number of such entities

Particulars of such entities

I. i. *CIN/FCRN/LLPIN/Other Registration Number

ii. *Name of such company or firm

iii. *Whether the company is

11. Details of the persons, firms or companies in India which shall be deemed to be the 'related party', within the meaning of clause 76 of section 2 of the Act, of the foreign company or of any subsidiary or holding company of such foreign company or of any firm in which such foreign company or its subsidiary or holding company is a partner.

Number of related parties

Particulars of related parties

I. i. *DIN/PAN/CIN/FCRN/LLPIN/Other Registration Number

ii. *Name of such company or firm

iii. *Whether the company is

12. (a) *Whether the company is falling under section 379 of the Companies Act, 2013 ☐ Yes ☐ No

(b) If yes, specify the number of such persons covered under section 379

Particulars of such person(s)

*Category

Details of the person

Director identification number

*Income tax Permanent Account number (Income-tax PAN)

*Name of the person

* ☐ Father's Name ☐ Mother's Name ☐ Spouse's name

*Nationality *Date of Birth

*Occupation type ☐ Self Employed ☐ Professional ☐ Homemaker ☐ Student ☐ Serviceman

Area of Occupation

If others selected, specify

*Educational qualification

Permanent Address

*Line I

Line II

*City

*State /Union Territory

*Pin code

*ISO Country code

Country

*Phone

Fax

Mobile

*email id

*Whether present address is same as the permanent address ☐ Yes ☐ No (Radio button)

Present Address

*Line I

Line II

*City

*State/Union Territory

*Pin code

*ISO Country code

Country

*Phone

Fax

*Details of companies/ body corporates

a) CIN/LLPIN/Other Registration Number

b) Name of the company/body corporate

c) Address with contact details

d) Email ID of the company

e) Telephone number

f) Fax number, if any

13. Particulars of payment of stamp duty (Refer instruction kit for details before filling the particulars)

(a) State or Union Territory in respect of which stamp duty is paid or to be paid on foreign executed power of attorney

Pre-SI

(b) *Whether stamp duty is to be paid electronically through MCA21 system ☐ Yes ☐ No ☐ Not applicable

(i) Details of stamp duty to be paid

Amount of stamp duty to be paid

(in Rs.)

(ii) Provide details of stamp duty already paid

Type of document/Particulars	
Total amount of stamp paid (in Rs.)	
Mode of payment of stamp duty	
Name of the office of the collector of stamps or prescribed authority for stamping in foreign executed documents as per Rule 18 of the Indian Stamp Act	
Serial number of embossing or stamps or treasury challan number	
Date of payment of stamp duty	(DD/MM/YYYY)
Place of payment of stamp duty	

Attachments

- *Certified copy of the charter, statutes, or memorandum and articles of the company or other instrument constituting or defining the constitution of the company;
- *List of directors and secretary of the foreign company;
- *Power of attorney or board resolution in favor of the authorized representative(s);
- *Reserve bank of India approval letter;
- Particulars of the persons covered u/s 379;
- Details of the places of business other than principal place of business in India;
- Details of the places of business established at

Attach

Attach

Attach

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- any earlier occasion(s);
8. Particulars of the authorized representatives;
 9. Interest of authorized person(s) in other entities;
 10. Particulars of subsidiary, holding or associate companies of the foreign company in India
 11. Particulars of related party of the foreign company.
 12. Copy of permission letter of other Authority(s)/Regulator(s);
 13. Optional attachment(s), if any

Attach
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Declaration

I, * the authorized representative of the company, hereby certify that I am authorized by the Board of Directors of the Company vide resolution number * dated * to sign this form and declare that all the requirements of Companies Act, 2013 and the rules made thereunder in respect of the subject matter of this form and matters incidental thereto have been complied with. It is further declared and verified that:

1. Whatever is stated in this form and in the attachments thereto is true, correct and complete and no information material to the subject matter of this form has been suppressed or concealed and is as per the original records maintained by the promoters subscribing to the Memorandum of Association and Articles of Association.
2. None of the directors or the authorised representative in India has ever been convicted or debarred from formation of companies and management in India or abroad.
3. All the required attachments have been completely, correctly and legibly attached to this form.

*To be digitally signed by

*Name of the authorised representative

*Income Tax PAN of the Authorised representative

Note: Attention is also drawn to provisions of Section 448 of the Act which provide for punishment for false statement and certification.

For office use only:

eForm Service request number (SRN)

eForm filing date

(DD/MM/YYYY)

This e-Form is hereby registered

Digital signature of the authorising officer

Date of signing

(DD/MM/YYYY)