

FORM DIR-12

[Pursuant to sections 7(1)(c), 168 & 170 (2) of the Companies Act, 2013, rule 17 of Companies (Incorporation) Rules 2014 and rule 8, 15 & 18 of the Companies (Appointment and Qualification of Directors) Rules, 2014]



सत्यमेव जयते

Particulars of appointment of directors and the key managerial personnel and the changes among them

Form Language ☒ English ☐ हिन्दी
Refer the instruction kit for filling the form.

1. *This form is for ☐ New company ☒ Existing company

2. (a) *Form No. INC.1 reference number (Service request number (SRN) of Form No. INC.1) or corporate identity number (CIN) of company

(b) Global location number (GLN) of company

Pre-fill

3. (a) Name of the company

(b) Address of the registered office of the company

(c) e-mail ID of the company

4. Number of Managing Director, director(s) for which the form is being filed

5. Details of the Managing Director, directors of the company

I Details of the Managing Director or director of the company

Director identification number (DIN)

Pre-fill

Name

Father's name

Present residential address

Nationality

Date of birth

Gender

☐ Appointment ☐ Cessation ☐ Change in designation

Designation

Date of appointment or change in designation

Category

Whether chairman, executive director, non-executive director	
<input type="checkbox"/> Chairman <input type="checkbox"/> Executive director <input type="checkbox"/> Non-executive director	
DIN of the director to whom the appointee is alternate	<input type="text"/> Pre-fill
Name of the director to whom the appointee is alternate	<input style="width: 100%;" type="text"/>
Name of the company or institution whose nominee the appointee is	<input style="width: 100%;" type="text"/>
e-mail ID of director	<input style="width: 100%;" type="text"/>
In case of cessation	
Hereby confirmed that the above mentioned <input type="radio"/> Director <input type="radio"/> Managing Director is not associated with the company with effect from (DD/MM/YYYY) due to <input style="width: 150px;" type="text"/>	
Interest in other entities	
Number of such entities	<input style="width: 50px;" type="text"/>
*CIN/LLPIN/FCRN/Registration number	<input style="width: 200px;" type="text"/> Pre-fill
*Name	<input style="width: 100%;" type="text"/>
*Address	<input style="width: 100%; height: 50px;" type="text"/>
Nature of interest	*Designation <input style="width: 150px;" type="text"/>
	Percentage of Shareholding <input style="width: 50px;" type="text"/> Amount <input style="width: 100px;" type="text"/>
	Others (specify) <input style="width: 150px;" type="text"/>

6. Number of manager(s), secretary(s), Chief Financial Officer or Chief Executive Officer for which the form is being filed

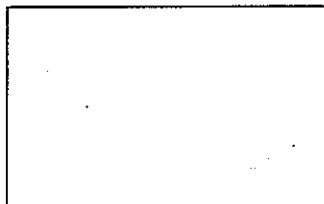
7. Details of the manager, secretary, Chief Financial Officer or Chief Executive Officer of the company

I. Director Identification Number(DIN), if any		Pre-fill Verify details
Income-tax permanent account number (PAN)		
<input style="width: 150px;" type="text"/> <input style="width: 150px;" type="text"/>		
<input type="radio"/> Appointment <input type="radio"/> Cessation		
Membership number of the secretary	<input style="width: 150px;" type="text"/>	
First name	<input style="width: 100%;" type="text"/>	
Middle name	<input style="width: 100%;" type="text"/>	
Last name	<input style="width: 100%;" type="text"/>	

Father's name	
First name	<input type="text"/>
Middle name	<input type="text"/>
Last name	<input type="text"/>
Present residential address	Line I <input type="text"/>
	Line II <input type="text"/>
City	<input type="text"/>
State	<input type="text"/>
Pin code	<input type="text"/>
ISO country code	<input type="text"/>
Country	<input type="text"/>
Phone	<input type="text"/>
Fax	<input type="text"/>
Date of birth	<input type="text"/> (DD/MM/YYYY)
Designation	<input type="text"/>
Date of appointment or cessation	<input type="text"/> (DD/MM/YYYY)
e-mail ID	<input type="text"/>

Attachments List of attachments

- (1) Letter of Appointment;
- (2) Declaration by first director;
- (3) Consent of the appointee director in Form No. DIR-2;
- (4) Notice of resignation;
- (5) Evidence of cessation;
- (6) Interest in other entities;
- (7) Optional attachment(s), if any


**Declaration**I *

- ☐ a person named in the articles as a (Drop down: director / manager / company secretary) of the company; or
- ☐ have been authorized by the Board of Directors of the Company vide resolution number dated to sign this form and declare that all the requirements of Companies Act, 2013 and the rules made thereunder in respect of the subject matter of this form and matters incidental thereto have been complied with. I also

declare that all the information given herein above is true, correct and complete including the attachments to this form and nothing material has been suppressed.

*To be digitally signed by 

*Designation 

*DIN of the director; or DIN or PAN of the manager
or CEO or CFO; or Membership number of the secretary 

[F. No. 1/22/2013-CL-V]

RENUKA KUMAR, Jt. Secy.